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Working Hands Vocational Instructors (6)

POSITIONS:

Men: Auto Body, Refrigeration, Metal Shop

Women: Food preparation, Haircutting-manicure-pedicure, Seamstress

DEPARTMENT: Men: Working Hands, Women: Mustard Seed

PLACE OF SERVICE Silang, Cavite, Philippines

DATE REVISED: September 2009

PURPOSE OF THIS POSITION:

To train and prepare young men (or women for the Seamstress Instructor), from below poverty level families of Metro Manila and nearby provinces, to live for Jesus Christ as they serve and support their families and their local church.

LIST OF RESPONSIBILITIES:

1. Responsible to represent his/her particular vocational area in the Working Hands Executive Committee meetings.
2. Responsible to participate in prospective student applications, screening and selection for training.
3. Responsible to relate spiritual truths and Biblical principles to the shop setting and provide counsel as needed for the trainees when various character traits and weaknesses are detected in the shop realm.
4. Responsible to care for and maintain all hand and power tools, equipment and facilities. This includes the purchase of needed tools and equipment.
5. Responsible to run the business and administration of the shop so that the shop-training program becomes self-supporting.
6. Responsible to train qualified national assistants so that they may take control of the entire training program when necessary in the future. This is part of the long-term goals of the Working Hands training program.
7. Responsible to maintain student records, grades, accomplishments, etc.

BRIEF DESCRIPTION OF MINISTRY:

Responsible to establish a high-quality vocational training course at Working Hands. The Instructor would be responsible for the curriculum (development/revision and implementation), shop business, tools, personnel (staff and students) and shop program supplies. He/she is responsible to create a Christ-centered shop environment in order to build Christian character in the lives of the shop personnel (in accordance with Working Hands' goal as stated in 1 Thess. 4:11-12).

QUALIFICATIONS:

1. Pre-field Requirements:
 - 1.1. A personal desire and conviction to serve God in this calling as a servant leader with a whole heart (Col. 3:17).



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- 1.2. An expatriate with proven skills in his/her particular vocational calling and to be willing to contribute five years to the ministry.
 - 1.3. A mature Christian with one to two years discipleship experience in youth work as related to Christian service while serving under church/para-church organizations. (References from people involved with your Christian service experiences in youth work will be helpful).
 - 1.4. One year of Bible training in a Bible school or Bible training under equivalent programs such as Inter-Varsity Christian Fellowship, Campus Crusade for Christ, church-based Christian education, etc. is preferred.
2. On-field training requirements:
 - 2.1. Complete all on-field orientation requirements prior to ministry at Working Hands.
 - 2.2. Must have basic Tagalog communication skills for dialogue with the students, Filipino staff, and people in the local community.
 3. On-going field service requirements:
 - 3.1. Willingness to live in staff housing at 2nd Mile and to adapt accordingly to the local culture.
 - 3.2. Ability and willingness to train a Filipino successor.

ACTION Philippines 2009-2010 Personnel Needs List
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