



Take ACTION

Faith Academy Dorm Parents (2)

POSITION: COUPLES ONLY

DEPARTMENT: Faith Academy

PLACE OF SERVICE: Cainta, Metro Manila, Philippines

DATE REVISED: September 2009

PURPOSE OF THIS POSITION:

To provide parental care for children boarding in a Faith Academy dorm and to supervise all matters for the ministry/operation of the dorm.

LIST OF RESPONSIBILITIES:

1. Run their dorm and its "family" the same way that they would run their own family.
2. Learn about their students, what their needs are, where they need to be challenged and/or disciplined, and their goals and aspirations; and to work with each of them accordingly.
3. Help with homework and classroom problems, inter-personal relationship problems, medical problems, etc. (in general, just "growing-up problems") in the same way they would with their "own" children.
4. Support in and attendance at students' extra-curricular activities as much as possible.
5. Communicate at least once a quarter with the students' parents.
6. Manage the home by providing a safe and healthy home atmosphere. This includes planning nutritious meals within the provided budget, shopping for necessary items, and overseeing the preparation of said meals.
7. Be aware of the needed repairs and cleaning and delegate the tasks to appropriate personnel. Also responsible for laundry supervision, security advisor, airport runs, recording secretary, etc. in order to keep the home in operating condition.
8. Be a vital and cooperative part of a team of the 5-6 BHP couples and the boarding administrator and his wife and be involved in regular boarding meetings and overall staff responsibilities.

BRIEF DESCRIPTION OF THIS JOB/MINISTRY:

Each couple will be responsible for the overall maintenance of a boarding home consisting of 12-20 students, 2-3 Filipino househelpers, and one outside yardman. Included in this is the responsibility to be "mom and dad" to those students during the school year. Final decision regarding number, gender and ages of those students, as well as housing placement for BHP (Boarding Home Parents), will rest with the boarding administrator, upon consultation both with the boarding department staff and students when applicable. The couple will not be free for any other "full-time" responsibilities, whether within the Faith Academy community or larger missionary/Filipino community. Part-time activities (coaching, periodic substitute teaching, library help, Faith Fellowship involvement, or other things) may be considered upon consultation with the boarding administrator.



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PRE-FIELD PREPARATIONS:

1. College/university/Bible-school or applicable professional/vocational training as appropriate.
2. One year of Biblical studies is preferred.
3. Must demonstrate a comprehensive knowledge of missions perspective through selected readings.
4. Complete an approved pre-field missionary training.

Christian Service Experience:

Must have one or more years of part-time local church Christian-service experience in general outreach or discipleship/teaching ministries. Christian-service experience through para-church organizations will be accepted.

ACTION Philippines 2009-2010 Personnel Needs List
Updated September 2009